



# Mattituck~Cutchogue UFSD District, Business and Transportation Offices



2019-2020

February 14, 2019

## Making a Difference

- Upgrade to Electronic Voting Platform
- Providing future materials in Spanish
- Enhancing district communication
- Redefined Budget process and format
- Leveraging technology for operational efficiencies
- Review of Special Education and State Aid for additional potential revenue sources
- Cross-training employees to work in multiple areas and provide support for one another
- Only hiring and maintaining exceptional employees
- Creating efficiencies across departments
- Leveraging Inter-municipal agreements with other districts to share costs
- Implementing an electronic time reporting platform
- Kicking-off the Energy Performance Contract Project

## DISTRICT OFFICE

BUDGET ACCOUNT	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED	CHANGE	DESCRIPTIONS
A 1010.400-90	BD OF ED: OTHER EXPENSE	\$7,425	\$8,900 ↑	\$1,475	Board Docs, Legal Notices, Meetings and Expenses
A 1010.402-90	BD OF ED: MEMBERSHIPS	\$9,300	\$9,800 ↑	\$500	NYS School Boards Assoc Membership
A 1010.450-90	BD OF ED: SUPPLIES	\$925	\$350 ↓	(\$575)	Meeting Supplies, School Law Book update
A 1040.450-90	DISTRICT CLERK: SUPPLIES	\$75	\$150 ↑	\$75	Paper Supplies
A 1060.400-90	DISTRICT MEETING: OTHER EXPENSES	\$10,997	\$21,580 ↑	\$10,583	Voting Scan machine, Printing of Ballots (Spanish as well this year), Board of Election workers, Translator services at vote
A 1060.450-90	DISTRICT MEETING: SUPPLIES	\$100	\$0 ↓	(\$100)	
A 1240.400-90	SUPT OF SCHOOLS: OTHER EXPENSES	\$2,000	\$2,000 →	\$0	Superintendent Hearings
A 1240.402-90	SUPT OF SCHOOLS: MEETINGS AND MEMBERSHIPS	\$3,339	\$4,225 ↑	\$886	NYS Council of School Superintendents
A 1240.440-90	SUPT OF SCHOOLS: CONFERENCES AND TRAVEL	\$2,500	\$4,500 ↑	\$2,000	NY Expo, Albany and Saratoga Superintendent's Conferences
A 1240.450-90	SUPT OF SCHOOLS: SUPPLIES	\$1,585	\$5,400 ↑	\$3,815	Supplies for Admin Educational PD
A 1480.400-90	PUBLIC INFO: OTHER EXPENSES	\$2,310	\$2,450 ↑	\$140	Printing of District Calendar
A 1480.440-90	PUBLIC INFO: POSTAGE	\$1,200	\$1,500 ↑	\$300	Postage for District Calendar
A 1480.490-90	PUBLIC INFO: BOCES	\$15,400	\$21,400 ↑	\$6,000	Public Relation Services from Sybtax, Quarterly Newsletter.
		<b>\$57,156</b>	<b>\$82,255</b> ↑	<b>\$25,099</b>	

## BUSINESS OFFICE

BUDGET ACCOUNT	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED	CHANGE	DESCRIPTIONS
A 1310.200-90	BUSINESS OFFICE: EQUIPMENT	\$5,000	\$2,500	↓ (\$2,500)	Various including file cabinets
A 1310.400-90	BUSINESS OFFICE: OTHER EXPENSES	\$14,520	\$29,209	↑ \$14,689	Affordable Care Act compliance costs
A 1310.440-90	BUSINESS OFFICE: CONFERENCES AND TRAVEL	\$2,900	\$3,500	↑ \$600	Travel of Business and Operations Administrator and Staff
A 1310.445-90	BUSINESS OFFICE: POSTAGE	\$20,890	\$16,600	↓ (\$4,290)	Postage Meter Lease and Postage Based upon current trend
A 1310.450-90	BUSINESS OFFICE: OFFICE SUPPLIES	\$4,400	\$5,600	↑ \$1,200	Supplies to support District Initiatives
A 1310.452-90	BUSINESS OFFICE: OFFICE SUPPLIES-PAPER	\$2,250	\$2,000	↓ (\$250)	Paper for District Office
A 1310.490-90	BUSINESS OFFICE: BOCES	\$3,551	\$4,000	↑ \$449	Questar III State Aid Planning Service
A 1320.400-90	AUDITING: INTERNAL, EXTERNAL & CLAIMS AUDIT FEES	\$61,715	\$60,990	↓ (\$725)	Reduction due to no longer using outside accountant.
A 1420.400-90	LEGAL: LABOR RETAINER	\$70,000	\$80,000	↑ \$10,000	Legal fees for District
A 1420.402-90	LEGAL: TAX ANTICIPATION NOTES	\$14,000	\$16,000	↑ \$2,000	TAN and other filings
A 1910.400-90	UNALLOCATED INSURANCE: INSURANCE PREMIUMS	\$200,000	\$197,000	↓ (\$3,000)	NYSIR, Property and Casualty, Liability, etc. Student Accident Policy
A 1981.490-90	BOCES ADMIN COSTS: BOCES ADMIN/RENT/CAP PROJ	\$186,850	\$190,587	↑ \$3,737	Fee to participate in BOCES
A 2110.473-90	INSTRUCTION-GENERAL ED-CHARTER SCHOOL TUITION	\$52,937	\$53,996	↑ \$1,059	3 students at Riverhead Charter School
A 2110.490-90	INSTRUCTION-GENERAL ED: TEXTBOOKS PRIVATE & PAROCHIAL	\$26,000	\$8,000	↓ (\$18,000)	Reduced due to closing of OLM and Mercy
A 2815.400-90	HEALTH SERVICES-DISTRICT: OTHER EXPENSES	\$22,500	\$7,500	↓ (\$15,000)	Reduced due to closing of OLM and Mercy
		<b>\$687,513</b>	<b>\$677,482</b>	<b>↓ (\$10,031)</b>	

## TRANSPORTATION

BUDGET ACCOUNT	ACCOUNT NAME	2018-2019 BUDGET	2019-2020 PROPOSED	CHANGE	DESCRIPTIONS
A 5510.200-90	DISTRICT TRANSPORTATION: EQUIPMENT	\$1,000	\$1,500	↑ \$500	Bus Battery Charger, Office Furniture
A 5510.400-90	DISTRICT TRANSPORTATION: OTHER EXPENSES	\$104,085	\$77,950	↓ (\$26,135)	Bus Maintenance costs. In 18/19 District entered into IMA agreement with Riverhead CSD that reduced costs.
A 5510.421-90	DISTRICT TRANSPORTATION: FUEL	\$33,061	\$28,000	↓ (\$5,061)	Gas and Propane for Busses
A 5510.450-90	DISTRICT TRANSPORTATION: SUPPLIES	\$9,000	\$9,000	→ \$0	Tires, Glass and Other
A 5540.400-90	CONTRACT TRANSPORTATION: PUBLIC SCHOOL TRANSPORTATION CONTRACT	\$799,723	\$788,471	↓ (\$11,252)	Contract Transportation with Sunrise for 12 runs. 18/19 budget included 12 1/2 runs
A 5540.402-90	CONTRACT TRANSPORTATION: ATHLETIC/FIELD TRIPS	\$53,000	\$39,700	↓ (\$13,300)	Contracted Transportation for Athletics and Field Trips
A 5540.405-90	CONTRACT TRANSPORTATION: OUT OF DISTRICT TRANSPORTATION CONTRACTS	\$132,122	\$215,892	↑ \$83,770	Contracts for St. John Paul, Bixhorn Tech Ctr, Westhampton Beach BOCES, Possible Placements and Emergency Contracts.
A 5540.406-90	CONTRACT TRANSPORTATION: SUMMER SPECIAL EDUCATION	\$13,463	\$13,827	↑ \$364	Sunrise Summer Special Ed Transportation
		<b>\$1,145,454</b>	<b>\$1,174,340</b>	<b>↑ \$28,886</b>	

## Points of Pride

- ❑ Service-oriented organization
- ❑ Working toward the strengths of the team
- ❑ Providing future-ready programs, while remaining fiscally responsible to taxpayers
- ❑ Maintaining and enhancing facilities in a tax-cap era
- ❑ Safely transporting all our students on daily basis
- ❑ Building relationships with both CSEA and MCTA
- ❑ Continuously supporting our students and their families through many offerings both in and out of school
- ❑ Celebrating the work we do....